



United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Fire and Aviation
3833 South Development Avenue
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Information Bulletin No. FA IB-2008-002

To: State Directors

From: Deputy Assistant Director (NIFC), Fire and Aviation

Subject: Nominations for the Prescribed Fire On-the-Job Training Program

This Information Bulletin provides Bureau of Land Management (BLM) employees an opportunity to gain Prescribed Fire experience and to complete task books. Trainees must meet the training and qualifications requirements for the position and have a Position Task Book initiated. The prescribed fire assignments will target each individual's task book completion needs.

The BLM Training Unit coordinates with State Offices to prioritize candidates and with Field Offices and other agencies to find assignments for the candidates. Assignments will be made bases on the trainee's priority and needs with consideration to position, fuel type, complexity, assignment length, and timeframes.

Funding is available to cover costs for travel, per diem and overtime from Fire and Aviation. The trainee's home unit will need to cover their base eight hours.

The nomination process can be completed with the use of an application accessible in Lotus Notes. To access this application, select the following: File, Database, and Open. Select LMNI4 as the server. The database selections are: Bureau/fa/Prescribed Fire OJT Program. Once the database is launched, click "Initiate Request". All blocks must be completed. Availability dates must be realistic and apply only to the current fiscal year.

All requests will be automatically sent to supervisors for approval, State Fire Management Officers (SFMOs) for concurrence and then loaded into a Lotus Notes database for processing. Previously registered candidates will need to update their profiles annually with accurate availability dates and other appropriate changes.

If you have any questions regarding the program, please contact Eva Brown, BLM Training Unit, at (208) 387-5985 or via email at eva_brown@nifc.blm.gov . Dave Mueller, Division of Fire Planning and Fuels Management, can also be contacted at (208) 387-5151 or via email at david_mueller@blm.gov .

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